Date _____

☐ Original Order
☐ Supplemental Order

United States Power Squadrons®
P.O. Box 30423
Raleigh, NC 27622
Telephone: (888) 367-8777 or (919)821-0281
Fax (888) 304-0813 or (919)836-0813
Standard Order Form (SOF)

Credit Card Info. For Applicable Items

Card Type _____

_____

Exp _____ CC Sec Code _____

SHIP TO:

Squadron _____ Acct # _____ Dist _____ Ship to Cert # _____

First Name _____ Last Name _____

Street _____ Phone _____

City _____ State _____ Zip _____

Please order materials *at least 30 days in advance*. Do NOT send a mail confirmation on electronic orders. All orders, except add-on orders, are processed in order received and shipped via UPS Ground. If, when your order is processed, you would like priority delivery *at additional expense,* please indicate your preference as follows:

☐ Next-Day UPS ☐ 2nd-Day UPS ☐ 3-Day UPS ☐ Priority Mail Post Office ☐ Parcel Post (With insurance)

All course material must be invoiced and billed to the squadron's account code. These orders will only be accepted when submitted by authorized personnel.

ADD-ON-ORDER - You may add to an original order *within 90 days* for *Boating and ABC supplies only.* An Add-On-Order may be made by telephone to the HQ Educational Department, 1-888-FOR-USPS (1-888-367-8777).

ITEM NUMBER	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
98-63-114	1	Service Charge for each order for all material	$4.00	4.00
		6.75% Sales Tax on NC Squadron Orders		

TOTAL _____

Order placed by: CDR, SEO, AsstSEO, CHLB, D/C, DEO, AsstDEO (check one if billing course material to squadron account)

First Name _____ Last Name _____

Street _____ Phone _____

City _____ State _____ Zip _____

Email Address _____

SOF (Apr 08)
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Print Form Submit Order to HQ Clear Form