

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE OREGON STATE MARINE BOARD  
AND  
THE UNITED STATES POWER SQUADRONS**

**STATEMENT OF POLICY ON TEACHING BOATING SAFETY COURSES**

This memorandum of understanding is between the Oregon State Marine Board (hereafter referred to as OSMB) and the United States Power Squadrons (hereafter referred to as USPS).

In furtherance of their mutual goals, the OSMB and the USPS agree to work together according to the guidelines for activities set forth below, to work in mutual cooperation in teaching boating safety courses and ultimately to create a safer operating experience for Oregon boaters.

Now, therefore, the parties agree as follows:

- I. The United States Power Squadrons shall have the following responsibilities:
  - A. Schedule and administer boating safety courses in the state through the USPS administrative structure.
  - B. Continue to conduct and administer the boating safety courses in accordance with the National Association of State Boating Law Administrators (NASBLA) guidelines and course requirements.
  - C. Utilize state pamphlets covering Oregon boating laws in the conduct of USPS NASBLA approved courses.
  - D. Request participation of OSMB trained marine officers in the conduct of the classes covering state boating regulations and laws.
  - E. Provide OSMB timely information on the date, time and location of boating safety public courses. Provide the name and telephone number of a contact person.
  - F. Provide each student successfully completing the USPS NASBLA approved courses with a USPS Certificate of Completion.
  - G. No state fee, other than local taxes, shall be associated in any manner with the fees charged for textbooks, materials and other course supplies and those charged to defray any custodial or classroom usage fees.
  - H. Provide a principal USPS point of contact to work directly with the State Boating Law Administrator, or designated representative, in the execution of this program.
  - I. Maintain a data base of people who pass USPS courses.
- II. The Oregon State Marine Board shall have the following responsibilities:
  - A. Recognize successful completion of the USPS NASBLA approved courses as meeting state boating education requirements.

- B. Provide up to 10 examination questions on state-specific laws and regulations.
- C. Provide state pamphlets and other materials to those attending the NASBLA approved USPS courses.
- D. Provide initial orientation workshops to all USPS instructors covering state of Oregon watercraft laws and rules.
- E. Provide the USPS instructors periodic updates on changes to state boating laws and rules.
- F. All obligations of the state of Oregon are subject to provisions of the Oregon Revised Statutes Chapter 830.
- G. Assist in publicizing USPS classes, i.e. listing them on the agency's web page and including them in news releases.

III. Mutual responsibilities:

- A. Any amendments made to this understanding are subject to the written consent of both parties.
- B. The effective date of this understanding is November 12, 1997, and may be terminated by either party upon a 30-day written notice. It is understood by the parties that this memorandum and its attachments represent the complete agreement between both parties.
- C. In carrying out the terms of this memorandum there shall be no discrimination against any person because of sex, race, color, creed, national origin or disability.

IN WITNESS WHEREOF, the said parties have herewith set their hands and seals as of the day and year first above written.

**For the United States Power Squadrons**

*L.M. Baraus*  
Chief Commander

*October 30, 1997*  
Date

**For the State of Oregon**

*Paul Donheffner*  
Director, Oregon State Marine Board

*November 12, 1997*  
Date