

COUNCIL – CONFERENCE - MINUTES DISTRIBUTION

(was # 518-1) APPROVED BY FALL CONFERENCE, REVISION “1“, DATE 11/6/2004

REFERENCE: D31 Bylaws, Article II, Section 2.06.06

The secretary shall send a copy of all conference and council minutes to each member of the Council and a copy to the national executive officer and the national secretary.

THIS ABOVE PROCEDURE SHALL NOT BE CHANGED UNLESS FIRST CHANGED IN THE D31 BYLAWS

The following procedures may be changed at will by the council and./or conference.

The secretary may send a copy of these minutes by electronic transmission, US Mail, or hand delivered to council members and USPS Officers.

FOR “THE DAYMARK” ONLY:

The secretary, with the approval of the district commander, may summarize these minutes of the **council** and **conference** meetings for inclusion in the next issue of “The Daymark” after each meeting – the district newsletter is to be sent to all members.

The secretary shall send a copy of the summarized minutes to the district commander for his approval before submitting the copy for publishing in “The Daymark”.